

LRFHS Membership Renewal Application

Before you complete this form, please read the Terms and Conditions of the Society, as outlined below.

Also, please check that you have not already renewed your subscription. Paying twice causes serious administrative problems for the Society.

Failure to sign the Data Protection (GDPR) section will result in the Society not being able to fulfil its commitments to you, as under the new regulations, we must treat the absence of a signature as a **negative result**.

Terms and Conditions of the LRFHS

The annual subscription of the Society includes the publication of our journal, free access to our facilities at our Research Centre on Every Street, Leicester, access to our online Search Service and facility to add entries to our Surnames Interest database.

1. All information provided to the Leicestershire & Rutland Family History Society (the Society) will be held and processed by us, the Society, in accordance with the Society's rules and regulations, as per our constitution; and with the regulations as laid down under the General Data Protection Regulations (GDPR), and the Privacy and Electronic Communications Regulations 1998 (PECR).
2. We will NOT, without having your consent, supply, sell or share any of your data, to any third party; except, for where such a transfer is a necessary part of the activities that we undertake in the running of the Society; and where we are required to do so by law.
3. We will normally keep your data for the length of your membership (see 3a as exception). However, if you do not renew within two months of the end of the subscription year (December 31st), we will assume that you do not wish to renew, and your data will then be dealt with as per the terms of our Privacy Policy.
 - a. If you resign your membership during our subscription year, then we will keep your data in line with the terms of the Society's Privacy Policy.
4. As an individual, you have rights under the GDPR, some of which are: the right to be informed what we do with your data, the right of erasure, the right to object to what we do with your data, the right of access, and others. Should you have any queries concerning your rights, please contact the Chair, at chairman@lrfhs.org.uk, or via Every Street. For more information please visit the following link www.ico.org.uk, or contact the Chair.
5. Marketing/Advertising. As far as the Society is concerned the term marketing and advertising applies to our journal publication, as under the GDPR, our journal is classed as marketing/advertising and therefore we need your permission to send it out to the individual. We will not send any other advertising or marketing out to members.
6. Electronic Communications. This refers, in the Society's case, to e-mail. Again, under the GDPR and the PECR, we need the individual's permission to use this method of communication. Members may unsubscribe from receiving electronic content at any time by submitting a written request to the Society.
7. Our membership year runs from 1st January to 31st December each year.
8. Annual membership fees are non-refundable.
9. It is the member's responsibility to inform the Society of any changes to their circumstances, e.g. postal address or email address changes, cease to be a UK taxpayer, etc.

Having read our terms and conditions, please complete all sections of this form, as failure to do so - whether by design or accident - will result in the Society not being able to process your information as required.

Under the GDPR, you, the individual, have to OPT-IN. Therefore, you must sign the Data Protection section to confirm that you agree to the terms and conditions as stated. Should you require any further information, or have any queries, then please contact the Chairman on chairman@lrfhs.org.uk or via Every Street, Leicester (full address shown below).

Return the completed form to our Membership Secretary, together with any remittance due, to:

**LRFHS Membership Secretary, Mavis Battell, Rutland Suite, 2nd floor, 7-9 Every Street, Leicester
LE1 6AG**

LRFHS Membership Application Form: Membership Renewal

Please complete all sections in BLOCK CAPITALS

Title	Surname	Membership Number:
Forename (s):		
Address:		
Post/Zip code:	Country:	
E-mail address:		
Please tick rate applicable		Sterling Cheques Only - made payable to LRFHS.
<input type="checkbox"/> UK Single = £15	<input type="checkbox"/> UK Family = £20	<input type="checkbox"/> Overseas =£20
Please indicate how paid: <input type="checkbox"/> Cash <input type="checkbox"/> Cheque <input type="checkbox"/> Paypal <input type="checkbox"/> Standing Order		

Gift Aid (optional)

<i>Do you wish to take part in the Gift Aid Scheme, whereby the Society is able to reclaim the tax paid on your subscription? - <u>You must be a UK tax payer to take part in the scheme.</u></i>	
Please tick: <input type="checkbox"/> Yes:	<input type="checkbox"/> No:
<i>I wish the LRFHS to treat any subscription I make in the future or have made in the last four years as a Gift Aid Donation. I am a UK taxpayer and confirm that I pay an amount of Income Tax and/or Capital Gains Tax for each year (6th April one year to 5th April the next) that is at least equal to the amount of tax the LRFHS will reclaim on my gifts for that tax year.</i>	
Signature to confirm agreement:	
Date:	

Data Protection (mandatory for us to process your application)

<i>Please ensure that you have read the Terms & Conditions before completing the following</i>	
To comply with GDPR Regulations, we have to inform you of how the Society will communicate with you and how it will manage your data. Your details will be held in a database on a secure computer, to which only specifically nominated members of the Committee will have access. Your personal information will not be shared with third parties other than to the extent legally required to operate the Society (e.g. HMRC). As an integral part of membership, you will receive a copy of our Journal detailing Society activities. Full details are in the Constitution and Privacy Policy documents available from our website.	
I agree to the Terms and Conditions outlined, receipt of the Journal by post and receiving electronic communication from the Society in line with the Society's Terms and Conditions.	
Signature:	Date:

Surnames Interests

Enter your interests below (you must have signed the Data Protection section above):			
SURNAME	COUNTY	PARISH	DATES/PERIOD